

PLEASE READ

COUNTY CIVIL COURT AT LAW NO.2 JUDGE JIM F. KOVACH, PRESIDING EVICITION PACKET FOR PROSE LITIGANTS

IF YOU ARE REPRESENTING YOURSELF (APPEARING WITHOUT AN ATTORNEY), MAKE SURE TO REVIEW AND FILL OUT ALL (3) FORMS APPLICABLE BEFORE YOUR CASE IS CALLED BY THE JUDGE.

- 1) Final Judgment and Order of Possession - to be signed by the judge if eviction is granted (*see attached*)
 - Need all blanks filled (except for move-out date, amount of money judgment and amount of supersedeas bond – these will be determined by the Judge)

- 2) Order to Withdraw Money from Court Registry (*see attached*)
 - If you are seeking any money that has been paid into the Court's Registry; complete **ONLY** if there is money deposited into the court's registry.

- 3) Court Reporter's Request for Record (*see attached*) – complete **ONLY** if you need the court reporter to write down court proceeding
 - Need name and telephone number of **all parties** appearing in front of the judge

Exhibits - any and all documents you may have to support your case ; you need to provide copies of:

- **Lease Agreement (if any)**
- **Notice to Vacate**
- **Accounting of back rent (provide ledger if any)**

YOU HAVE TO PROVIDE PAPER COPY FOR THE COURT- NOT FROM CELL PHONE & NOT FROM LAPTOP OR COMPUTER – THESE DOCUMENTS MAY BE ADMITTED INTO EVIDENCE AND WILL NOT BE RETURNED TO YOU. IF YOU NEED COPIES, GO TO THE 3RD FLOOR CLERKS' OFFICE, ROOM 300 – COST IS \$1/PAGE. LET THE COORDINATOR KNOW IF YOU LEAVE THE COURTROOM

IF YOU DO NOT HAVE THESE DOCUMENTS READY ONCE YOUR CASE IS CALLED, THE JUDGE WILL ASK YOU TO SIT DOWN AND FILL IT OUT.

THANK YOU FOR YOUR COOPERATION.

DOCKET NUMBER _____

_____	}	IN THE COUNTY
Plaintiff(s),	}	
vs.	}	COURT AT LAW
	}	
_____	}	NUMBER TWO (2)
Defendant(s).	}	
	}	HARRIS COUNTY, TEXAS

FINAL JUDGMENT and ORDER OF POSSESSION

On _____, 2020, the above entitled and numbered cause, came Plaintiff(s) and announced ready for trial. Defendant(s),

_____ also appeared and announced ready for trial.

_____ having been duly notified of this trial setting, failed to appear.

No jury fee having been paid, the parties proceeded to trial without the intervention of a jury. The Court, after considering the pleadings, evidence and arguments of the parties, is of the opinion that Defendant(s) are guilty of forcible detainer of the hereinafter described premises and that Plaintiff(s), have and recover from Defendant(s) as follows,

ORDERED, ADJUDGED AND DECREED that **PLAINTIFF(S) and/or PROPERTY OWNER:** _____,

does have and recover possession of the premises from **DEFENDANT(S) and/or TENANT(S):**

Name: _____

Located at:

Street Address: _____

Apartment and/or Unit Number: _____

City/State/Zip Code: _____

in Harris County, Texas; that a WRIT OF POSSESSION issue to the proper officer commanding him to seize possession of said premises and deliver same to Plaintiff(s) after said Writ of Possession has been duly filed by Plaintiff(s) if Defendant(s) have not vacated the herein

described premises by _____.
(Date)

It is further ORDERED, ADJUDGED AND DECREED that Plaintiff(s) does have recover from Defendant(s) in the amount of \$_____, together with post-judgment interest in the rate of 5% per annum from the date of judgment until paid in full.

The Supersedeas Bond to stay execution of this Judgment is hereby set at \$_____. *Said bond to be either in cash or corporate surety bond.*

The Clerk of the Court is hereby ORDERED to issue all writs and processes, including but not limited to Writs of Execution, in aid of satisfaction of this Judgment.

This is a FINAL JUDGMENT disposing of all issues and all parties. All prior Interlocutory Orders of the Court in this cause are hereby made final.

SIGNED this _____ day of _____, 2020.

JIM F. KOVACH
PRESIDING JUDGE

Plaintiff's Attorney
(Making an appearance)

Bar# _____

Defendant's Attorney
(Making an Appearance):

Bar# _____

Plaintiff(s)/Prose

Name: _____

Address: _____

Tel. No: _____

Defendant(s)/Prose

Name: _____

Address: _____

Tel. No: _____



OFFICE OF CHRIS HOLLINS
COUNTY CLERK, HARRIS COUNTY, TEXAS
COUNTY CIVIL COURTS DEPARTMENT

Docket No. _____

VS.

§
§
§
§
§

In the County Civil Court at Law
No. _____
Harris County, Texas

ORDER

It is ordered that CHRIS HOLLINS, County Clerk, pay the amount of _____
_____ Dollars (_____), Plus accrued interest, from the Registry of
the Court to _____

This check will be mailed to the address indicated below after an IRS form (W-9) has been provided.

Signed this _____ Day of _____

Judge Presiding

Signature of Payee

Please type or print all information below.

Address of Payee

City, State & Zip Code

Phone Number

COURT REPORTER'S REQUEST FOR RECORD

PLEASE PRINT CLEARLY

DATE: _____

CAUSE NUMBER _____

Plaintiff(s)

IN THE COUNTY CIVIL COURT

VS.

AT LAW NO. 2 (TWO)

HARRIS COUNTY, TEXAS

Defendant(s)

Please **COMPLETE THE FOLLOWING or ATTACH YOUR BUSINESS CARD.**

ATTORNEY FOR PLAINTIFF or PROSE/PLAINTIFF:

Name: _____

Texas State Bar Number: _____

Telephone Number: _____

ATTORNEY FOR DEFENDANT or PROSE/DEFENDANT:

Name: _____

Texas State Bar Number: _____

Telephone Number: _____

AD LITEM:

Name: _____

Texas State Bar Number: _____

Telephone Number: _____

WITNESSES' NAMES:

