

# **CIVIL COURT AT LAW #1 OCCUPATIONAL INFORMATION**

**JUDGE AUDRIE LAWTON-EVANS PRESIDING**

Court Clerks: Kayla Meyers and Barbara Prashaw, (713) 274-1345

Hearing Date:
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**OCCUPATIONAL HEARINGS ARE HELD THURSDAYS AT 9:00 A.M.**

**Please confirm availability with the clerks**

**REQUIREMENTS:**

- **Written notice of oral hearing must be submitted to the clerk  
7 business days prior to the setting**
- **A copy of the written notice must be sent to the Harris County Attorney's Office Address:  
Office of Vince Ryan  
Harris County Attorney  
Attn: Yvette Jircik  
1019 Congress Street, 16<sup>th</sup> Floor  
Houston, Texas 77002-1772  
Fax: (713) 755-8848  
Phone: (713) 274-5191**

**Paralegals, Compliance Practice Group  
Maria Escobar – Phone: (713) 274-5241  
Kesah Roseberry – Phone: (713) 274-5253**

- **INFORMATION SHEET MUST BE COMPLETED AND FILED WITH THE CLERK  
ALONG WITH YOUR NOTICE OF HEARING**

**\*\*\*\*\*IMPORTANT\*\*\*\*\***

ONLY these documents may be faxed to (713) 368-7100

- 1) SR-22 and PROOF OF INSURANCE (**MUST BE FILED WITH THE CLERK NO LATER THAN  
THE FRIDAY BEFORE YOUR SCHEDULED HEARING**)
- 2) SALCE RESULTS (ONLY FOR ALCOHOL OR DRUG RELATED CASES)

**Please check in with the clerk when you arrive.**

***OUR COURT ROOM IS LOCATED AT 201 CAROLINE STREET, 5<sup>TH</sup> FLOOR***