

Zoom Videoconference Policies & Procedures for County Criminal Court No. 11

(Effective August 4, 2020)

1. Locate the Zoom meeting link for County Criminal Court No. 11 by visiting <http://ccl.hctx.net/CourtStream.html>
2. When prompted to enter your name, please type in your first and last name. The Court may choose not to admit unidentifiable parties into the meeting (e.g. nicknames, device names like “Samsung Galaxy” “Jim’s iPad” etc.)
3. Upon joining the meeting, all parties will be placed in the virtual waiting room until admitted into the main meeting room by the Court.
4. When the Court admits you into the meeting room, please connect to the audio and start your video.
5. Each person should leave their microphone on mute until the Court calls your name or the Court requests that you unmute your device.
6. The Court may place some parties into a breakout room to discuss the case with the court coordinator and/or the opposing party prior to addressing the Judge in the main meeting room.
7. The Court will not consider any off-docket matters during the daily docket Zoom meeting without prior approval. Any request for the Court’s consideration of an off-docket matter must be emailed to the Court Coordinator.
8. Any recording (by video, audio, or photograph) of the Court’s Zoom proceedings is strictly prohibited without the express consent of the presiding judge. A violation of this rule may be enforceable by contempt of court.